

HARVEST BIBLE CHAPEL | Kelowna

WORSHIP & Discipleship Director (Full-time)

The mission of **Harvest Bible Chapel Kelowna** is to Glorify God through the fulfillment of the Great Commission in the spirit of the Great Commandment (Matthew 22:37-40; Matthew 28:19-20).

Our church stands on four pillars:

Unapologetic Preaching (2 Timothy 4:2) 2. Unashamed Worship (John 4:24) 3. Unceasing Prayer (Ephesians 6:18) 4. Unafraid Witness (Ephesians 6:19-20)

SUMMARY

The Director of Worship and Discipleship will lead all aspects of musical worship, production, and weekend equipment set-up and tear down; while also overseeing areas of Discipleship ministry throughout the week.

PERSONAL QUALIFICATIONS

- Mature and growing follower of Jesus Christ who is committed to the pursuit of personal holiness and the glory of God in all things;
- Humble and teachable with godly character resulting from abiding in Jesus Christ (John 15:4);
- Display evidence of ongoing spiritual growth and a consistent hunger and thirst for righteousness (Matthew 5:6);
- Work with zeal, compassion, and genuine love for the Lord and His people (Romans 12:8-10).
- Modelling dependence on the Lord in all things (John 15:5)

PROFESSIONAL QUALIFICATIONS

- Must be in agreement with HBC's Doctrinal Statement;
- Must be committed to the mission, vision, and leadership of HBC;
- Must be committed to the building up and equipping of HBC through this role (Eph. 4:15-16);
- Must be committed to growing in our shared staff values: dependence (John 15:5) humility (1 Peter 5:5-6), excellence (1 Corinthians 15:10); prayer (John 15:5), loyalty (Proverbs 17:17), and generosity (2 Corinthians 9:7);
- Must be a team player with strong collaborative skills and relational skills, be highly organized, and administratively gifted. This person should also be a creative problem solver, be self-motivated, and have demonstrated the ability to successfully manage a large workload;

- Minimum three years of experience of leading a worship ministry or part of a Vertical Worship Ministry
- Other qualities including:
 - Understanding the need for confidentiality within a ministry setting;
 - A basic understanding of and ability to create action plans and to manage time and budgets;
 - Strong verbal, written, phone, and email communication skills including good spelling, grammar, and punctuation;
 - Proficiency in the use of current technology, specifically: Apple products (Mac, iPad, iPhone, FaceTime), Dropbox, Evernote, Google Suite, MailChimp, Word Press, Keynote, email, and texting, ProPresenter 6, Planning Centre Online, Loop Community, and LC Prime, Video Software and Hardware, etc.).
 - DELEGATION: Ability to delegate by assigning and directing tasks.
 - ACCOUNTABILITY: Must be considered dependable and responsible for starting, controlling and concluding job tasks.
 - DISCERNMENT: Must be able to make a decision or form an opinion by discerning and evaluating information.
 - LEADERSHIP: Must motivate others to excel in the pursuit of the mission, vision and direction of HBC Kelowna.
 - MANAGING DIVERSITY: The ability to manage teams made up of people with a variety of backgrounds and cultures.

ROLES & RESPONSIBILITIES

The successful candidate will be given their weekend and weekday roles and responsibilities in both the Worship and Discipleship ministries, which will be assigned by the Senior Pastor as he sees fit. **Worship Ministry:**

- Leading worship on weekends, prayer meetings, and other events
- Developing worship team members in talent and spiritual maturity
- Oversee the entire Sunday morning ministry including oversight of the set up/tear down process along with key leaders
- Recruiting and developing new worship team members
- Oversee in video production, media, graphics, website and social media sites

Discipleship Ministry:

- Management of various Discipleship Programs within the church with a strong emphasis on the existing Small Groups ministry within the church.
- Identify, recruit, enlist and equip Discipleship Leaders.
- Ongoing training and care for various Discipleship Leaders (as able)

NOTE : *This role description is not intended to be all-inclusive. The team member may be required to perform different but related duties as required to meet the ongoing needs of the church.*

Please Contact :
Pastor Meldon Lutzer
mlutzer@harvestkelowna.ca